

APPLICATION/PETITION FOR REZONE – Town of Oakland, Burnett County, WI

FEE: \$200.00 APPLICATION #: OAK-Map-21-_____

DATE RECEIVED: _____ COMMITTEE MEETING DATE: _____

CURRENT ZONING DISTRICT: _____

PARCEL # (24 digits): _____

RECEIVED STAMP (BELOW):

PROPOSED ZONING DISTRICT: _____

TAX ID #: _____

ACTION TAKEN BY OAKLAND LAND USE PLANNING COMMITTEE:

RECOMMEND APPROVAL

RECOMMEND DISAPPROVAL

MEETING DATE: _____

ACTION TAKEN BY OAKLAND TOWN BOARD:

APPROVED

DISAPPROVED

MEETING DATE: _____

FORMAL COMMUNICATION FROM TOWN OF OAKLAND TO BURNETT COUNTY LUIC

APPROVED

DISAPPROVED

DATE SENT: _____

TOWN OF OAKLAND ONLY ABOVE THIS LINE

Applicant Complete All Remaining Sections Below

Part A:

Property Owner's Name: _____

Applicant's Name: _____

Applicant's Mailing Address: _____
City State Zip

Applicant's Telephone Number: _____

Applicant's Email: _____

If the Town has a question about this application, how do you prefer to be contacted? Circle one below:

Letter Phone Email

Legal Description: _____

Lot #: _____ CSM Vol. _____ Pg. _____ OR

Lot #: _____ Block #: _____ Subdivision Name: _____ OR

Gov't Lot #: _____ OR _____ 1/4 _____ 1/4

Section #: _____ Town #: _____ N Range #: _____ W Town of: _____

Attach additional page if needed for lengthy description OR attach a copy of the deed OR attach tax system property page.

Parcel # (24 digits): _____

Tax ID # (1-5 digits): _____

Lot Area: _____ ft² and _____ acres

Property Site Address #: _____

From _____ Zoning District to _____ Zoning District

If this proposed Zoning Amendment is approved, the above described property will be used for:

Part B: Attach complete construction plans/survey map detailing the following: Plans/map WILL BE clearly drawn with a scale preferably at 1" = 20' or multiples of 10'. Scale shall not exceed 1" = 50' and ensure scale used is properly noted on the plan/map. Plans/maps shall be on letter or legal sized paper with North being at the top of the page. Note: Professionally drawn plans/maps are preferred and highly recommended to ensure your application is complete and accurate. (All items below must be shown)

- ALL property lines, road right-of-ways, and road centerlines including exact distances to property lines, road right-of-ways, and road centerlines for all existing and proposed structures on the parcel
- Show area to be used for the proposed request
- All existing uses on parcels within 300 ft of the parcel for this request
- All existing zoning districts within 300 ft of the parcel for this request
- ALL Vegetation proposed to be removed or disturbed
- Ordinary High Water Mark (OHWM) and distances to it from all existing and proposed structures; must show all within 200 ft of structures
- Floodplain and wetland boundaries and distances to them from all existing and proposed structures; must show all within 200 ft of structures
- Dimensions, location and setbacks of all existing and proposed structures - including all decks/porches/walkways/etc. - must show exact dimensions for ALL
- Sanitary system, drain-field, and well with distances to property lines, OHWM, wetlands, floodplains, existing and proposed buildings
- Location and extent of filling/grading
- Location and type of erosion control measures
- Existing and proposed utilities and utility easements
- Any other construction related to your project
- North arrow

Part C: Provide names and addresses of all property owners within 300’ of the parcel proposed to be rezoned.

This must include all parcels (including vacant parcels) that are within 300’ of the parcel proposed to be rezoned, including those across the road. Address for the owner would be their mailing address (where they get their mail) in many cases this may not be the site address. Attach additional sheets if necessary.

Part D: Signature and date

(If applicant and owner are different then both need to sign the application.)

THIS APPLICATION CONSTITUTES NOTICE THAT ALL CHANGES OR IMPROVEMENTS ARE SUBJECT TO ACCESS AND/OR REVIEW BY THE TOWN OF OAKLAND BOARD and/or OAKLAND LAND USE PLANNING COMMITTEE FOR THE PURPOSE OF AN ON-SITE VISIT AND ASSESSMENT.

By submitting this Application, I hereby petition the Town of Oakland to review and make recommendation to Burnett County regarding the Ordinance and/or map to effect change in the Zoning classification. I certify the information I have provided in this application is complete, true, and accurate. I agree to permit Oakland officials or other authorized persons to have access to the above-described premises at any reasonable time for the purpose of inspection.

I understand the application fee is non-refundable, regardless if the petition is accepted, rejected, approved, disapproved, or denied. I understand the fee for this application is only for the Town of Oakland review and subsequent recommendation to Burnett County Land Services Department; thus, if any other applications or permits are required, those will require separate fees. I understand a partial or incomplete application will be returned to the applicant.

Signed _____ (Applicant) _____ (Date)

Signed _____ (Owner) _____ (Date)

(If applicant and owner are different, then both need to sign the application.)

SUBMIT COMPLETED APPLICATION, MAPS, PLANS, AND FEE PAYABLE TO:

TOWN OF OAKLAND
PO BOX 675
WEBSTER, WI 54893

APPLICATIONS WILL BE ACCEPTED VIA USPS, ANY STANDARD COURIER, OR IN PERSON.
PLAN ACCORDINGLY: COMPLETE APPLICATIONS WITH ALL REQUIRED ATTACHMENTS MUST BE RECEIVED BY THE TOWN OF OAKLAND BY THE FIRST WEDNESDAY OF THE MONTH TO APPEAR ON THE FOLLOWING MONTHS OAKLAND LAND USE PLANNING COMMITTEE AGENDA. *For example: applications received by Dec 2, 2020, would be reviewed by the Oakland Land Use and Planning Committee on the first Thursday in January, 2021; and formal recommendation by the Town of Oakland Board on the second Thursday in January, 2021. Depending on Burnett County Land Use and Information Committee hearing deadlines, public notice timing requirements, and workload, a Public Hearing – using this example - would be scheduled for February or March 2021 by the Burnett County Land Use and Information Committee*

PARTIAL OR INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE APPLICANT. ONLY COMPLETE APPLICATIONS WITH ALL REQUIRED ATTACHMENTS AND REQUIRED FEE WILL BE REVIEWED BY THE TOWN OF OAKLAND. NO EMAIL OR FAX APPLICATIONS WILL BE ACCEPTED.

ONLY CHECK, MONEY ORDER, OR CASH PAYMENT WILL BE ACCPETED. NO CREDIT OR DEBIT CARDS WILL BE ACCEPTED. MAKE CHECK PAYABLE TO: TOWN OF OAKLAND.

Burnett County, WI ordinances can be found at: <http://www.burnettcounty.com/index.aspx?NID=1043>

AREA BELOW THIS LINE RESERVED FOR TOWN OF OAKLAND COMMENTS ONLY

Date of site visit: _____ Name(s) of site visitor(s): _____

Comments:

